

Archives of the Federal Reserve Bank of New York Guidelines for Researchers

General Use Policy

1. Researchers interested in viewing records held by the Archives of the Federal Reserve Bank of New York must first contact the Bank's Archives at (212) 720-8906 or by email to obtain a research application. All requests are subject to review and approval by the Research Support Function. Please apply as far in advance of your anticipated visit as possible; the review process can take up to a week to complete. The Archives is not open to the general public, but to serious researchers who have completed the applications process and made an appointment.
2. In submitting your request, please be specific to ensure that all relevant records are retrieved. Include as much information as is available about your subject(s), the chronological range of your study, and specific institutions and people of interest. Documents created within the past 15 years are not open for research.
3. In general, research appointments may be made Monday through Friday, 9:00 am to 4:00 pm. However, this is subject to change based on the business needs of the Archives. If an appointment cannot be kept, please notify the staff of your cancellation as soon as possible.
4. Researchers agree to use extreme care when handling records, following standard archival practices prohibiting the use of pens, food and drink. Depending on the nature of the records being viewed, the archivist may specify additional handling procedures. Electrical outlets are available for laptop computer users.
5. No bags are permitted in the research area.
6. The Bank reserves the right to review, prior to publication, any material based on its records. Courtesy copies of published journal articles and relevant book chapters are appreciated.

Reproduction Services

Only Archives staff members are permitted to photocopy paper-based records; the researcher may copy documents from microfilm. The first 100 copies are free, with a charge of \$.15 for each additional page.

The Archives may refuse to reproduce material that is fragile or otherwise restricted.

Holdings

Special Collections available to researchers include:

- Presidential Papers:
 - Benjamin Strong, Jr. (1914-1928)
 - George L. Harrison (1928-1940)
 - Allan Sproul (1941-1956)
 - Alfred Hayes (1956-1975)
 - Paul A. Volcker (1975-1979)
 - Anthony M. Solomon (1980-1984)
- Papers of Select Senior Officers
- Redacted copies of the Board of Directors' Meeting Minutes

Contact us:

Archives Section
Federal Reserve Bank of New York
33 Liberty Street
New York, NY 10045
Tel: (212) 720-8906
E-mail: joseph.komljenovich@ny.frb.org