

FEDERAL RESERVE BANK OF NEW YORK
BORROWER-IN-CUSTODY (BIC) OF COLLATERAL
CREDIT CARD RECEIVABLES CERTIFICATION FORM

A. INSTITUTION INFORMATION

Institution Name: _____	Contact (primary): _____
Address: _____	Telephone: _____
City/State/Zip: _____	E-mail address: _____
ABA: _____	Contact (secondary): _____
Primary Regulator (Agency Name): _____	Telephone: _____
	E-mail address: _____

New BIC **Existing BIC**

Note: If this is an application for a new BIC, please respond to the questions indicating the method that you would employ to meet the established BIC program requirements. Handwritten certifications will not be accepted. If needed, contact the Discount Window at Discount.Collateral@ny.frb.org for a Word version of this form.

B. BIC OVERVIEW

1. TYPE: General Purpose Affinity Corporate Secured

2. Which entity originated the credit card receivables?

- Your institution
- An affiliate of your institution
- A subsidiary of your institution
- Other (please specify) _____

3. If the receivables were not originated by your institution, how were the receivables assigned or transferred?

3a. Has your institution filed a UCC-1 against the transferor?

Yes No, explain

4. Does a third party service the cards? If yes, respond to the questions below. Yes No

Name of Servicer:

Servicer Address (include floor number):

Key Servicer Contacts (provide name, title and phone number):

A. Is the servicer affiliated with your institution? Yes No

B. Is the servicer a subsidiary of your institution? Yes No

C. Does the servicer have a preferential security interest in the credit card receivables? Yes No

D. Does the servicer have a contingency plan should there be a disruption in service? Yes No

If yes, briefly describe the plan:

5. If the cards are internally serviced, does your institution have a contingency plan should there be a disruption in service?

6. Describe how the credit card accounts are evidenced and provide a list of supporting documentation maintained.

Physical Documents Imaged Documents Other, explain

Supporting Documentation Maintained:

7. Explain how the current balance of the credit card receivables can be retrieved.

8. Will subprime credit card receivables be included in your pledge? Yes No

If yes, what percentage of the credit card receivable portfolio is subprime?

9. How does your institution make a distinction between prime and subprime customers?

10. What are the following policies governing the credit cards?

- New Accounts
- Re-Aging of past due accounts
- Charge-Off
- Recoveries

11. Have the policies identified above changed since your last certification?

Yes, provide a summary of changes No N/A, new BIC application

12. Provide your internal performance statistics for the pledged credit card receivables for the past year. Indicate as of dates.

- Number of accounts pledged
- Total outstanding principal balance
- Gross rate of charge-offs
- Total delinquencies reported according to regulatory guidelines
- Roll rates according to delinquency bucket

C. STORAGE AND SERVICING

All documents should be stored in a fire-resistant environment where physical access is controlled, limited to specific individuals, and the removal of documentation is tracked.

13. Please provide the institution name, address, floor number, city, state and zip code where the collateral is located. If your institution is using a servicer, skip to the next question.

Name of Institution:

Location:

14. Does your institution utilize a servicer to maintain or store the pledged collateral? If yes, please provide servicer name and location.

Yes No

Name of Servicer:

Servicer Address (include floor number):

Key Servicer Contacts (provide name, title and phone number):

E. Is the servicer affiliated with your institution? Yes No

F. Is the servicer a subsidiary of your institution? Yes No

G. Does the servicer have a contingency plan should there be a disruption in service?
 Yes No

If yes, briefly describe the plan:

15. Describe the physical storage facility where the pledged collateral is held. Provide details regarding the type of storage (e.g. locked file cabinets) and location of storage (e.g. vault, file room, etc.).

16. How is the collateral protected against loss from fire, theft and other hazards? Provide details.

17. How does your institution monitor access to and the removal of key documents from the collateral area?

D. COLLATERAL IDENTIFICATION AND MONITORING

18. It is a requirement of the BIC program that collateral pledged to the Federal Reserve Bank of New York must be prominently identified at your institution. Indicate below how your institution identifies the collateral as pledged to the Federal Reserve Bank of New York. Refer to the BIC Guidelines for required collateral identification. Select all that apply.

- Notation on General Ledger/Loan System
Explain Notation (e.g. code used):
- Label on Individual Physical Files
Label on File Reads as Follows:
- Visible Notice in Specific Custody Area
Notice Reads as Follows:
- Physical Segregation of the Collateral
- Other (please specify):

It is a requirement of the BIC program that if the aggregate current balances on the most recently submitted pledge decreases by 10 percent or more between reporting periods, you must immediately notify the Federal Reserve Bank of New York.

19. How does your institution monitor balances between reporting periods? Provide details.

How does your institution notify the Federal Reserve Bank of New York when there is a decline of 10 percent or more between reporting periods?

How frequently are balances monitored? Daily Weekly Other, explain

20. Explain the method by which delinquencies are monitored and removed from the collateral pool in a timely manner. Provide details.

How frequently are delinquencies monitored? Daily Weekly Other, explain

21. Does any other party have a lien (blanket or specific) on the credit card receivables pledged to the Federal Reserve Bank of New York? Yes No

If yes, please list the name of the organization(s) that has a lien on the loans being pledged to the Federal Reserve Bank of New York (e.g. FHLB, Corporate Credit Union, Other):

Organization: _____

Contact: _____ Phone: _____

22. What was the date of the last internal audit review of the credit card receivables?

Please provide a copy of the audit report pertaining to the credit card receivables, including management's response to any findings.

E. AUTHORIZATION

PLEASE HAVE THE AUDITOR AND APPROPRIATE OFFICIALS OF YOUR INSTITUTION REVIEW AND SIGN THIS FORM.

I have reviewed the above responses to the Borrower-in-Custody Certification and attest that the responses are accurate.

Authorized Signature*

Title

Date

Print Name

Authorized Signature*

Title

Date

Print Name

*Authorized individuals listed on the Borrowing Resolution (line 2) or the Official OC-10 Authorization List as a pledgor.

I certify that I am in receipt of, and have reviewed the Federal Reserve Bank of New York's Borrower-In-Custody of Collateral Program Guidelines and Operating Circular 10. Further, I attest that all relevant internal policies and procedures have been reviewed and examined for Borrower-In-Custody program conformance and confirm this institution to be in compliance.

Authorized Signature

Title

Date

Please indicate your institution's audit cycle: 12 months 18 months Other _____

I am an ___ internal auditor ___ external auditor ___ responsible director*

*The director must not be directly responsible for discount window borrowing or collateral pledging.

Send all documentation in one mailing to:

Federal Reserve Bank of New York
33 Liberty Street, 9th Floor
New York, NY 10045
Attention: Discount Window Staff

For more information, please call the Discount Window hotline at 1-866-226-5619.