

FEDERAL RESERVE BANK OF NEW YORK

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KENNETH LAMAR
VICE PRESIDENT

April 8, 2003

TO: The Chief Executive Officer of Each State Member Bank Located
in the Second Federal Reserve District.

As part of a joint mailing with other supervisory agencies, state member banks received their Report of Condition and Income materials for the March 31, 2003 report date from the Federal Financial Institutions Examination Council.

As the Federal Financial Institutions Examination Council (FFIEC) previously advised you, certain revisions to the Call Report are scheduled to take effect this quarter (see FIL-18-2003, dated March 10, 2003). These revisions are under review by the U.S. Office of Management and Budget. The principal changes involve the reporting of insurance-related income, the transactional capability of bank Web sites, credit enhancements for securitizations, accrued fees and finance charges on credit cards at banks with significant credit card activity, the fair values of derivatives at small banks with such contracts, and allocated transfer risk reserves. For the March 31, 2003, report date only, banks may report a reasonable estimate for any new or revised item for which the requested information is not readily available.

In addition, beginning this quarter, the banking agencies will collect contact information for the persons who are in charge of your bank's anti-money laundering searches under Section 314(a) of the USA PATRIOT Act. This contact information will be used by the agencies and the Financial Crimes Enforcement Network (FinCEN) and will not be released to the public.

All banks are reminded to provide information on the level of auditing work performed by independent external auditors during 2002 (Schedule RC, Memorandum item 1). This information is reported only as of the March 31 report date each year.

April 8, 2003

In addition, institutions with more than \$250 million in fiduciary assets as of December 31, 2002, or whose gross fiduciary and related services income exceeded 10 percent of revenue during 2002 must report information on their trust assets and income in Schedule RC-T, Fiduciary and Related Services, each quarter during 2003.

Report Submission

A completed Call Report must be electronically submitted no later than **April 30, 2003**. Earlier submission would aid the Federal Reserve in reviewing and processing the report and is encouraged.

Please note that, under the Regulatory Reports Monitoring Program, the timeliness of receipt of the Call Report will be monitored. Any report received after 5:00 p.m. on April 30 will be considered late. Submission of initial data will only be accepted electronically.

The staff of this bank will monitor whether banking organizations are meeting their basic reporting requirements through the use of validity edits. Enclosed is a complete (updated for March 2003) set of edits for the Report of Condition and Income that are subject to monitoring program. Please note the updates to ensure your institution meets these edit tests.

Website

Report forms and instructions for the Call Report can also be obtained from the FFIEC internet website at the following address: www.ffiec.gov/ffiec_report_forms.htm

Copies of this letter and its enclosures have been sent to the report liaison designated by your institution. Any questions about this report may be directed to Hilda Hyman, Reports Analyst in the Regulatory Reports Division at (212) 720-2364.

Sincerely,

****Signed by Kenneth P. Lamar****

Kenneth Lamar
Vice President
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